

Altoona Arthritis & Osteoporosis Center

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We are pleased to confirm your scheduled appointment. When you arrive for your appointment, you will need to plan on spending approximately 2 hours in our office. This will allow time for testing, examination, and discussion.

RESCHEDULING/MISSING APPOINTMENTS

To provide the best possible service and availability to all our patients, **please call at least 24 business hours prior** if you know you will need to reschedule your appointment. **Failure to do so will result in a \$20.00 no show fee charge for the missed appointment. The NO SHOW fee must be paid before we can reschedule your appointment.** Missing your appointments without legitimate reasons may result in dismissal from our practice.

To obtain the most benefit from your visit, would you **please hand carry** the following items with you:

1. The completed medical history form which is enclosed with this letter. Please answer all of the questions as accurately as you can. This information will become a part of your permanent medical chart.
2. Insurance cards (including Medicare card, PA Access, and, if applicable, any worker's compensation or auto insurance billing information). If you are coming in about one of our research studies – no insurance information will be needed.
3. List of all medications including doses and how you take them.
4. It would be helpful to have for review any laboratory studies and x-ray reports performed within the past 6 months. Please bring these labs/x-ray reports with you or have them sent by your doctor to our office prior to your scheduled appointment.

Once you are here, your visit may include the following:

1. Time with a staff member to verify your medical history and to obtain your vital signs.
2. A complete physical examination.
3. Laboratory and/or x-ray testing. We do not unnecessarily repeat testing, but we do order what is necessary to give you the most accurate results.

There is ample free parking directly in front of the office. Please refer to the enclosed directions to find our office.

We look forward to seeing you soon. Please call if you have any additional questions.